



Leicester  
City Council

## **MEETING OF THE CABINET**

**DATE: MONDAY, 15 DECEMBER 2003**  
**TIME: 5:00 pm**  
**PLACE: COMMITTEE ROOMS 2 & 3, 'B' BLOCK, NEW WALK CENTRE, KING STREET, LEICESTER**

### **Members of the Committee**

Councillor Roger Blackmore (Chair)  
Councillor Scuplak (Vice-Chair)

Councillors Coles, Coley, Hunt, Johnson, Metcalfe, Mugglestone and Suleman

Members of the Cabinet are invited to attend the above meeting to consider the items of business listed overleaf.

for Town Clerk

### **MEMBERS OF THE PUBLIC:**

**YOU ARE VERY WELCOME TO ATTEND TO OBSERVE THE PROCEEDINGS. HOWEVER, PLEASE NOTE THAT YOU ARE NOT ABLE TO PARTICIPATE IN THE MEETING.**

*Officer contact :Frances Wake / Matthew Reeves  
Committee Services, Town Clerk's Department  
Leicester City Council  
New Walk Centre, Welford Place, Leicester LE1 6ZG  
(Tel: 0116 252 6028 / 6022 Fax: 0116 247 1181)*

## **INFORMATION FOR MEMBERS OF THE PUBLIC**

### **ACCESS TO INFORMATION AND MEETINGS**

You have the right to attend Cabinet to hear decisions being made. You can also attend Scrutiny Committees, as well as meetings of the full Council. You can ask questions and make representations to Scrutiny Committees and Council. You also have the right to see copies of agendas and minutes. Dates of meetings are available at the Customer Service Centre. There are, however, certain occasions when the Council's meetings may need to discuss issues in private session. The reasons for dealing with matters in private session are set down in law.

### **WHEELCHAIR ACCESS**

The Committee Rooms at New Walk Centre are all accessible to wheelchair users. If wheelchair access is required for Council meetings, which are held at the Town Hall, please contact Charles Poole on 252 7015 or call in at the Customer Service Centre.

### **BRAILLE/AUDIO TAPE**

If there are any particular reports that you would like translating into Braille or providing on audio tape, the Committee Administrator can provide this for you (production times will depend upon equipment/facility availability).

**General Enquiries - if you have any queries about any of the above or the business to be discussed, please contact Frances Wake/Matthew Reeves, Committee Services on (0116) 252 6028/22 or call in at the Customer Service Centre.**

**Press Enquiries - please phone the Communications Unit on 252 6081**

## PUBLIC SESSION

### AGENDA

#### 1. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

#### 2. LEADER'S ANNOUNCEMENTS

#### 3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 24 November 2003 have been circulated to Members and the Cabinet is asked to approve them as a correct record.

#### 4. MATTERS REFERRED FROM SCRUTINY COMMITTEES

#### 5. INVESTING IN THE FUTURE OF LEICESTER: THE FINDINGS OF THE PROJECT QUESTIONNAIRE [Appendix A](#)

Councillor Mugglestone submits a report that presents the findings of the public consultation exercise carried out in September 2003 to assist in decision making about The Project and indicates priority areas for investment in cultural services. Cabinet is asked to note the findings of the survey and to note the prioritised areas for investment, the detail of which will be worked up and included in the department's revenue and capital budget strategies.

**The full report setting out the results of the public consultation exercise is attached for Cabinet members only. Copies of the document can be obtained by phoning Committee Services on (0116) 252 6022.**

#### 6. CO-ORDINATED SCHEME FOR SECONDARY ADMISSION ARRANGEMENTS 2005 [Appendix B](#)

Councillor Johnson submits a report that seeks approval and adoption of the co-ordinated scheme for secondary school admission arrangements 2005. The report also sets out the timescales required for meeting the requirements of the Education Act 2002 and the Code of Practice on Admissions.

**The relevant minutes extract of the Education and Lifelong Learning Scrutiny Committee on 4 November are attached to this report.**

#### 7. ADULT LEARNING PLAN 2003-06 - SUMMARY [Appendix C](#)

Councillor Johnson submits a report seeking comments on the Adult Learning Plan and requesting that it be recommended to Council for adoption.

**The relevant minutes extract of the Education and Lifelong Learning Scrutiny Committee on 9 December will be circulated prior to the Cabinet meeting.**

**8. STATEMENT OF AUDITING STANDARDS Appendix D**

Councillor Coley submits a report that describes the requirements of a new statement of auditing standards (SAS610) which requires the Council's auditors to bring certain matters to members' attention before the end of the year. Cabinet is asked to consider the contents of any separate note circulated by the district auditor, or to note that the auditor has not felt it necessary to report any matters under SAS610.

**9. REVIEW OF POLICY ON FOOD AND DRINK Appendix E  
PREMISES: DRAFT SUPPLEMENTARY PLANNING  
GUIDANCE FOR THE CITY CENTRE**

Councillor Hunt submits a report seeking consideration of an amendment to the Guidelines, following consultation, and to give approval for publication to the final version of the Supplementary Planning Guidance (SPG) for food and drink purposes (A3 uses) in the city centre (the Central Shopping Core) and the area outside it, defined by the inner ring road. Cabinet is also asked to note that the SPG will feed into a wider strategy for the City Centre.

**The full Area Strategy Guidance document is attached for Cabinet members only. Copies of this document can be obtained from either the Council's website [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk) or by phoning Committee Services on (0116) 252 6022.**

**The relevant minutes extracts of the Development Control Committee on 30 September and the Strategic Planning and Regeneration Scrutiny Committee on 5 November are attached to this report.**

**10. PROPOSED ROAD HUMPS GREEN LANE ROAD Appendix F  
EAST/ COLEMAN ROAD JUNCTION**

Councillor Hunt submits a report seeking approval in principle to the provision of speed reducing humps cushions on Green Lane Road. Cabinet is also asked to delegate to the Corporate Director, in consultation with the Cabinet Link Member, approval to the provision of road humps on local distributor roads in the future, however if following consultation it is decided that Cabinet need to make the decision a report be prepared for consideration by Cabinet.

**11. LEICESTER LOCAL EMPLOYMENT STRATEGY Appendix G**

Councillor Hunt submits a report seeking endorsement of the Leicester Economic Regeneration Partnership's (LERP) Local Employment Strategy. The Cabinet is also asked to endorse the recommendation that the City Council act as one of the lead partners in the delivery of the strategy and to support the

LERP to develop a multi-agency action plan relating to the strategy.

**The full Strategy document is attached for Cabinet members only. Copies of this document can be obtained from either the Council's website [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk) or by phoning Committee Services on (0116) 252 6022.**

**The relevant minutes extract of the Strategic Planning and Regeneration Scrutiny Committee on 5 November are attached to the report.**

**12. BEST VALUE REVIEW OF THE HOUSING MANAGEMENT SERVICE: IMPROVEMENT PLAN** **Appendix H**

Councillor Metcalfe submits a report that presents the findings of the Housing Management Service Best Value Review and seeks support of the approach taken in the review and agreement to the proposed Improvement Plan.

**The full Best Value Review report document is attached for members of the Cabinet only. Copies of this document can be obtained either from the Council's website [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk) or by phoning Committee Services on (0116) 252 6022.**

**13. COUNCIL ACCOMMODATION AND PROPERTY MAINTENANCE** **Appendix I**

Councillor Coley submits a report that seeks approval to the principles (para 1.20), to be delivered through the aims of the efficiency review (para 1.17), as set out in the Supporting Information to the report. Cabinet is also asked to note the potential revenue and capital implications arising from the proposals within the report and the implications arising from the Government's new financial prudential framework. Cabinet is also asked to agree that the additional budgetary provision for property maintenance (para 1.5) be considered in formulating the Council's budgets and that £500,000 of capital receipts from relevant disposals be added to the Property rationalisation Fund to pump prime the review.

**14. INTERPRETATION AND TRANSLATIONS SERVICE REVIEW (ITS)** **Appendix J**

Councillor Coley submits a report that presents a series of proposals and options on the future configuration and delivery of Interpretation and Translation Services (ITS) to enable agreed improvements to be made to service performance. Cabinet is asked to support the proposed 'Strategic Framework' as the basis on which to reconfigure the Council's new Interpretation, Translation and Communication Service and decide on the departmental location of the new service. Cabinet is also asked to agree that the separate but related policy activities be accommodated within the Chief Executive's Office, Policy and Performance team, utilising available resources and agree that the move toward the new service be initiated through the recruitment of a postholder to head up the new service. Cabinet is also asked

to support the disbanding of the Auxillary Interpreters Scheme (AIS), to be replaced by a commissioned service managed by the new service and that the resourcing involved in the agreed changes be contained within existing budgets and current service resources be redirected to ensure the effective establishment of the new service, and to note that the changes outlined to be managed through a Project Management team as set out in para.10 of the report, during the transitional stage.

## **15. JOB EVALUATION, PAY AND GRADING**

### **Appendix K**

Councillor Coley submits a report that seeks Cabinet approval to implement proposals for a new pay and grading structure for Council Employees. Cabinet is asked to approve a new pay and grading structure being developed, the preferred option being the new local job evaluation scheme, and note the joint trade union position and support implementation by joint agreement so far as that is practically possible. Cabinet is also asked to give approval to a planned effective implementation date of 1 April 2005 and to note the financial implications and decide which of the Financial Options, set out in Appendix 5 of the report, should be incorporated into the medium term budget strategy. Cabinet is further asked to give support to additional expenditure of £500,000 for implementation costs to be provided from the 2004/5 and 2005/6 budgets and note that these costs should be taken into account in preparing the budget, and to note the planned project management arrangements. Cabinet is asked to agree that the Service Director (HR and Equalities) consults with the Cabinet Link member for RAD on progress and developments.

## **16. SPINNEY HILL PARK - PROPOSED SITE FOR POLICE STATION**

### **Appendix L**

Councillor Coley submits a report that informs the Cabinet of a public consultation exercise carried out as to whether there was support for the construction of a Police Station on Spinney Hill Park. In the light of the results of the consultation Cabinet is asked to either decide to dispose of the area of the park required by the Police, on terms set out in the report, or to withdraw from further negotiations.

A separate report dealing with the results of the public consultation, the closing date for responses being 5 December 2003, will be circulated prior to the Cabinet meeting.

**Members are asked to note that as part of this report, information on proposed terms relating to the disposal is attached, as an appendix. This appendix is marked 'NOT FOR PUBLICATION' . The information in these papers is exempt as defined in paragraph 9 of Section 100A(4) of the Local Government Act 1972, as amended. The information therefore must not be disclosed or discussed at the meeting. Should Members wish to refer to any of these details it is recommended that the meeting move into the private session.**

**17. THE EMPTY HOMES STRATEGY - COMPULSORY PURCHASE OF VARIOUS HOUSES 2003 (6)** **Appendix M**

Councillor Metcalfe submits a report recommending that Compulsory Purchase Orders are sought of a number of properties under the City Council's Empty Homes Strategy in order to secure their improvement, proper management and occupation as residential dwellings.

**Members are asked to note that as part of this report, financial information relating to the properties is attached. These papers are marked 'NOT FOR PUBLICATION' . The information in these papers is exempt as defined in paragraphs 7 and 8 of Section 100A(4) of the Local Government Act 1972, as amended. The information therefore must not be disclosed or discussed at the meeting. Should Members wish to refer to any of these details it is recommended that the meeting move into the private session.**

**18. WAIVER OF CONTRACT PROCEDURE RULES** **Appendix N**

Councillor Coley submits a report that advises Cabinet of Waivers to Contract Procedure Rules approved by the Town Clerk, as required by paragraph 4.2(b) of the Contract Procedure Rules.

**19. ANY OTHER URGENT BUSINESS**

**20. PRIVATE SESSION**

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

Under the law, the cabinet is entitled to consider certain items in private.

Members of the public will be asked to leave the meeting when such items are discussed.

The cabinet is recommended to consider the following reports in private on the grounds that they contain 'exempt' information as defined by the Local Government (Access to Information) Act 1985, and consequently that the Cabinet makes the following resolution: -

"that the press and public be excluded during consideration of the following report in accordance with the provisions of Section 100A(4) of the Local Government Act 1972, as amended, because they involve the likely disclosure of 'exempt' information, as defined in the paragraphs detailed below of Part 1 of Schedule 12A of the Act."

Paragraph 9

Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

**21. FORMER MUNDELLA COMMUNITY COLLEGE**

Councillor Coley submits a report.

**Copies of maps showing the site will be circulated to members of the Cabinet only.**

**22. SALE OF LAND AT ORCHARDSON AVENUE TO THE BELGRAVE BAHENO**

Councillor Coley submits a report.